



Soaring Association of Canada Proposed agenda for Calgary BOD meeting November 8th to 10th, 2013

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Fri. Nov. 8 - 7h30 pm - BOD Dinner T.B.D. by J.M.

Sat. Nov. 9 - 7h30 am - Breakfast
- 8h30 am - Board of Directors meeting
- 6h pm - Adjournment
- 7h pm - Dinner reservation T.B.D.

Sun. Nov. 10 - 7h30 am - Breakfast
- 8h30 am - Board of Directors meeting
- 11h am - Adjournment

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Agenda items: (order to be determined, subjects to be added if required)

Brief review of Minutes of last BOD meeting and follow up.

- 9. Review - DC - Reimburse clubs a portion of the SAC fee for bringing back former members.
- 16. Review - DC - 2013 SAC support of club marketing

New Business

1. SB - Replacement of BOD Recording Secretary - J.M. stepping down
2. SB - Replacement of Alberta Zone Director
3. SB - Replacement of V-P of SAC
4. SB - Replacement of Treasurer of SAC
5. SB - Director's responsibilities ref. SAC committees - realignment with J.M. stepping down
6. SB - Location of next SAC AGMs: 2014 AGM - Ottawa, 2015 - Vancouver, 2016 - Montreal
7. 2014 Canadian Nationals location - SOSA
8. SS - Update of the SAC Bylaws / CNCA and RAAA
 - Changes to the Corley scholarship program
 - Revisiting the support program for the national team
 - A review of the financials mid-year
 - A review of the investments including their management
 - A review of the committee structure
9. SS - website management and improvements
10. SS - instructor upgrade training programs
11. SS - future board meetings including a proposal for more frequent contact through conference calls
12. SS - early planning for next AGM
13. SB - Next Priorities of FF due for Dec 15th or earlier is better
14. DC - Keith Hay - 2013 insurance preliminary report
15. JM - 2013 FTSC/safety issues
16. Others

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Sylvain Bourque - SB
Jay Allardyce - JA
David Collard - DC
Stephen Szikora - SS
John Mulder - JM

Observers

Alan Hoar – AH (next Alberta Zone Director).
Keith Hay – Insurance committee chairperson.

Convened Friday November 8 at 8:45 pm

Old Business

9. Reimbursement of half SAC fees for clubs who sign up former members – only used by 3 individuals in 2013 and it was reported that it wasn't used as intended, but rather as a consequence of the returning members. This program was a three year trial that concluded in 2013. It has had little use and the intent of having clubs reach out to past members and bring them back has not been an outcome of this program. Motion: by DC “cancel the reimbursement program as it has completed the three year trial.” Seconded by JA. All in favour.

16. SAC support of club marketing - being used by some. Program reviewed and agreement that the program should continue. October 1 is the date used to calculate the membership numbers to determine 10% of the total membership \$ @ 50% of the expenditure. We need to continue the marketing of this program also.

New Business

1. Directors responsibility – JM stepping down from the SAC BOD after this meeting. His responsibilities need to be re-distributed including AH. Position of recording secretary will be taken on by JA.
2. JM will provide his resignation at the conclusion of this meeting. AH will be stepping in as the Alberta Zone Director.
3. SS will be the interim Vice President.
4. Post AGM the directors' positions and responsibilities will be determined.
5. SAC committee re-alignment. It was suggested that the committees need to be realigned to four primary committees with the subcommittees falling under the main committee headings and chairpersons. This will be a work in progress in preparation for the next SAC Board meeting coinciding with the AGM.
6. Suggested SAC AGM locations – 2014 – Ottawa, 2015 – Vancouver, 2016 – Montreal.
7. 2014 Nationals have been announced for SOSA.
8.
 - a. SS presented a draft of the bylaws. The SAC bylaws required amending due to the new Non Profit Corporations Act RCAA requirements. A line by line review of the Bylaws was completed by the board. All options presented in the revision of the bylaws were thoroughly discussed and finalized by the board. These included membership structure and terminology, how sustaining clubs are represented concerning their vote numbers, and ensuring the bylaws align with our current policies where no change was required. The revised letter of continuance and bylaws were approved by the Board of Directors and will be presented to the membership for acceptance at the next AGM.
 - b. Corley Scholarship – motion SS “The purpose of the Peter Corley Scholarship changed to provide flying grants to students while maintaining the existing selection criteria” Second JA. All in favour.
 - c. National Team Support – Eligible expenses need to be clearly defined. Coordinate with the sporting committee to ensure equitable use of SAC funding to support “the team”.

- d. Mid term financials including investments were reviewed. Motion: SS “Finance committee be re-established consisting of DC, SS, JA” seconded JM, all in favour. The finance committee will review the investments and advise the board.
- e. committee realignment discussed in 5. Above.
9. Website Management and improvements – establish a website committee to evaluate website construction and maintenance including forum and areas for committees to provide information, store files and communicate. JA to action.
10. Instructor upgrade programs – SS will coordinate with FTSC to organize programs for southern Ontario for 2014.
11. Future board meetings – Motion: SS “Quarterly Board Meetings be held, each second meeting face to face, and electronically on opposing cycles” Seconded SB. All in favour.
12. Discussed under item 6.
13. Priorities for Free Flight – December 15 deadline, JA website improvement, Youth Bursary update and club marketing program DC.
14. Keith Hay provided a preliminary insurance report. There were a significant number of claims for ground damage. Flarm discount is expected to continue. A full report will be provided at the SAC AGM.
15. JM read a report provided by Dan Cook to the board. The following points from the report are included here:
- Currently conducting seminars on instructor standards to improve overall safety in training and safety culture. Completed MSC, RVSS and GGC in Ontario. Looking to visit AB this winter and S Ontario in spring. Premise is that improvements in training safety will lead to improved club safety.
 - SOSA has requested possibility of SAC instructor training in spring and I am willing to go and run the standards part of the training. I would then run the standards workshop for the rest of the instructors.
 - with respect to discussions with clubs about safety programs we should avoid use of the "SMS" term and just refer to a Systems approach to Risk. The elements of cyclical Hazard identification, risk assessment, mitigation plan, stakeholder involvement, execution and follow up remain the same. A lot of this is dependent on safety culture. My feeling is that more clubs are moving to generative safety culture but most are at the transition phase only.
 - I attended OSTIV TSP in UK and have more interesting information to report at next FTSC meeting. In general, looking at national reports at the meeting Canada accidents are around 7/1000 pilots, a big improvement; most OSTIV counties still have less accident per 1000 pilots than Canada. USA and UK are both about 3/1000 pilots, Germany is however 13/1000! Due to language barriers, I suspect the report may have included reported incidents. Of note, the German national safety program staff for gliding has disappeared with budget cuts and German provinces are doing their own gliding safety programs so information is difficult to gather from clubs.
 - General agreement at OSTIV to making further improvements in safety is in the areas of “safety culture”, “airmanship” and “human factors”. However, the OSTIV consensus is that change is not easily possible by providing more information, as pilots will only adapt if their emotions are involved in the process (significant emotional experience). To achieve this is not easy, Sweden has had success at workshops involving pilots and their spouses in their safety seminar programs conducted with a strong emotional component. However, their National gliding organization controls clubs operating certificates so club participation is high when they run a program. Geography also does not work against them. A program has an effective life for three years then accidents start to slide back to levels before seminars. FTSC will investigate way ahead along these lines. The President of Cu Nim suggested bringing in Safety psychologist to conduct a program. This is the optimal approach and David Broadbent in Australia is one for example is one of the best (I have circulated some of his articles), but this would be very expensive approach (he charges \$10Ks per session). Would he give it up for free is

unlikely. Our challenge would also be getting the message to those who would not attend a safety workshop. This is also indicative of our safety culture challenge.

- Time again for annual safety reports from clubs to Dan Daly. Please remind clubs to participate in NSP.

16. Privacy Policy – Motion: SS “adapt Privacy Policy as provided” Seconded JA. All in favour.
17. Bylaws and Letter of Continuance. Motion: SS “Notice of Continuance - SAC BOD adopt constituting documents for presentation to the membership. These documents are required to bring SAC into compliance for new Not-For-Profit Corporations Act” Seconded by DC. All in favour.
18. Rideau Valley Shares. History of these shares needs to be determined. DC will contact Jim McCullum and discuss.
19. Club Hosting Grant. DC presented an idea for discussion that will provide a grant to clubs that host SAC sanctioned competitions. Motion: DC “SAC establish an annual hosting grant provided to the sustaining member club that hosts a sanctioned competition to the amount of \$4000 for a sanction national contest and \$1000 for a sanctioned zone contest” Seconded by JA. All in favour.
20. Zone restructuring. Discussed the change of the zones in Eastern Zone and Ontario Zone to align clubs with geographic location and balance of represented members. Clubs affected by the restructuring will be contact by SB Eastern Zone and SS for Ontario Zone. Decision regarding zone realignment will be ratified at the next board meeting by telephone in January.
21. JM provided his resignation from the position of Alberta Zone Director. Resignation was accepted.
22. Motion: SS “That Alan Hoar be appointed to the position of Alberta Zone Director” Seconded by SB. All in favour.
23. Meeting adjourned at 10:55 am Sunday November 10, 2013.